

## **2024 STEM MAD Nationals video submission**

## Video submissions are due by 5:00pm AEST on Friday 1 November

- 1. Create a file name: Use the following naming convention for your video file Diocese\_SchoolName\_SchoolSuburb\_ProjectName\_PrimaryorSecondary
- Open the OneDrive File Request Link: Click on the link on the <u>CNA STEM MAD National</u> website called "Submit here".



- 3. **Select the Files to Upload**: Once the OneDrive file request page opens, click on the "Select files" button. This will open a file explorer window on your computer.
- 4. **Choose the Files**: Navigate to the location on your computer where the files you want to upload are stored. Select the files by clicking on them.
- 5. **Upload the Files**: After selecting the files, click on the "Open" button in the file explorer window. This will start the upload process. You will see a progress bar indicating the upload status.
- Confirm the Upload: Once the file is uploaded, you will see a confirmation message on the OneDrive file request page. This message will indicate that your files have been successfully uploaded.
- 7. **Close the Page**: You can now close the OneDrive file request page. Your files are now securely uploaded to the OneDrive folder specified in the file request.

## If you have issues uploading your video submission, please email Rochelle Smith at <u>romasmith@bne.catholic.edu.au</u>.

**Please note:** A list has been created that includes all teams involved in the STEM MAD National Showcase. If there are any missing video submissions, diocesan representatives will be contacted to follow up with schools.



